

a guide to financial aid
for prospective students



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We know that you consider financial aid programs as you determine which school will provide your best overall opportunity. We also know that the cost of an education in the health professions is one of the biggest financial commitments that families must face. Without a comprehensive financial aid program, these expenses are prohibitive for some families.

At the University of Michigan School of Dentistry, our goal is to offer a comprehensive financial aid program that will provide assistance to students regarding financial aid, debt management, and budgeting issues. Some students will need extensive help in each of these areas, while other students will manage their resources without assistance. For all students, it is important to recognize that help is available if they need it.

This booklet is designed to anticipate and answer every question that you might have, and maybe several others that you have not considered. Although we have tried to make this information clear and understandable, you may still have questions. If you cannot find the answers you are looking for, the best advice is—ASK! We look forward to working with you.

Dr. Marilyn Woolfolk
Assistant Dean for Student Services
University of Michigan

financial aid for dental students

Choosing a college is an important decision, and many factors must be considered before you can make an educated choice. Certainly one of the major factors to consider is the cost of attendance and the financial aid offered to help meet this cost.

The University of Michigan School of Dentistry is committed to helping each admitted student pursue the goal of achieving an education in the dental profession. This publication is designed to help you better understand the different types of financial aid, the process of applying for aid, and how eligibility for aid is determined.

Financial aid is offered through federal loans and other programs that assist students in financing their dental education. Funds are allocated to students based on their need for assistance and based on current federal, state, University, and School of Dentistry policies and guidelines for financial aid programs.

the office of financial aid

The Office of Financial Aid (OFA) is responsible for administering all financial aid programs for the University of Michigan School of Dentistry. The goal of our financial aid program is to help families finance an education in the School of Dentistry through federal loans and, in some cases, college Work-Study awards. We also provide information to families about the options for financing an education. This service is available to all students, including those not eligible for standard need-based financial aid.

Mary Gaynor is the Assistant Director of Financial Aid for the DDS Program. She administers and processes all dental financial aid and provides counseling, assistance with budgeting and debt management, and suggestions for alternative sources of financial assistance.

QUESTIONS regarding any aspect of financial aid should be directed to **Mary Gaynor**. Students may arrange for a meeting in the following manner:

1 Visit the School of Dentistry
Financial Aid Office
Room G226 Dental Building
Monday – Friday
11:00 a.m. to 1:00 p.m.

– OR –

2 Arrange an appointment with Mary Gaynor by calling
(734) 763-4119.

cost of attendance

Students who are planning to attend the University of Michigan School of Dentistry should consider what their costs will be for each academic year. Listed below are the cost of attendance budgets that were used by the Office of Financial Aid to calculate dental students' financial aid packages for the 2008-2009 academic year. The budgets include books/instruments, room and board, tuition, health insurance, and personal expenses, and they reflect a modest but adequate standard of living for **ten months**. While there is some allowance for discretionary expenditures, **there is no provision for costs not directly related to school attendance.**

Please note that for financial aid purposes, we CANNOT include car payments, car leases, or credit card expenses in your educational budget cost of attendance!



THE COST OF ATTENDANCE will vary depending on students' living arrangements, personal needs, and habits. You may spend more or less than the average student. The expenses listed below may help you develop a personal budget and financial plan. Experience has shown that students who plan and budget carefully can effectively limit their indebtedness. More detailed budget information is available upon request.

Note that your cost of attendance (budget) cannot be increased in order to provide funding to support your spouse and/or your children.

■ MICHIGAN RESIDENTS:

Tuition and Fees	\$27,883
Instrument Rental *	3,292
Books & Supplies	5,098
Living Expenses **	21,025
Total Expenses	\$57,298

■ NON-MICHIGAN RESIDENTS:

Tuition and Fees	\$43,553
Instrument Rental *	3,292
Books & Supplies	5,098
Living Expenses **	21,025
Total Expenses	\$72,968

* Includes \$400 refundable security deposit.

** Includes room and board (rent, security deposit, utilities, groceries, and restaurant/carry-out expenses) and personal/miscellaneous expenses. OFA's estimated budget allows about \$112 a week for personal/miscellaneous expenses such as long distance phone calls, extracurricular activities, personal hygiene items, etc. **Includes \$2,350 for the purchase of student health insurance.**

aid eligibility requirements

In order to receive financial assistance, you must meet the federal eligibility criteria listed below.

1. You must be accepted to or currently enrolled in the University of Michigan School of Dentistry.
2. Generally, you must fall into one of the following categories to receive federal student aid:
 - U.S. citizen
 - U.S. national (*includes natives of American Samoa or Swain's Island*)
 - U.S. permanent resident who has an I-551, or I-551C (*Alien Registration Receipt Card*)

If you are not in one of these categories, you must have an Arrival-Departure Record (I-94) from the Department of Homeland Security/U.S. Citizenship and Immigration Services (USCIS) showing one of the following designations in order to be eligible:

- "Refugee"
- "Asylum Granted"
- "Cuban-Haitian Entrant Status Pending"
- "Conditional Entrant" (*valid only if issued before April 1, 1980*)
- Victims of human trafficking, T-visa (T-1, T-2, T-3, or T-4, etc.) holder
- "Parolee" (*You must be paroled into the United States for at least one year, and you must be able to provide evidence from the Department of Homeland Security/USCIS that you are in the United States for other than a temporary purpose and intend to become a citizen or permanent resident.*)

If you have only a Notice of Approval to Apply for Permanent Residence (I-171 or I-464), you are not eligible for federal student aid.

If you are in the United States on an F1 or F2 student visa, or on a J1 or J2 exchange visitor visa, you cannot receive federal student aid. Also, persons with G series visas (pertaining to international organizations) are not eligible for federal student aid.

3. You must demonstrate financial need.
4. You must be making satisfactory academic progress toward completing your course of study, as defined by the School of Dentistry (see page 10 for more details).
5. You must not be in default on a Federal Perkins Loan, Federal Direct Loan, Federal Family Education Loan (FFELP), Federal Supplemental Loan for Students, Health Professions Loan, or Federal Nursing Student Loan received at any institution you have attended.
6. You must not owe a refund on a Federal Pell Grant or a Federal Supplemental Educational Opportunity Grant received at any institution you have attended.
7. You must have registered with the Selective Service, if so required.
8. For more information, see www.finaid.umich.edu or contact the Office of Financial Aid.

■ DETERMINING FINANCIAL NEED

The formula used to determine whether a student is eligible for need-based financial aid is:

Cost of Attendance
– Expected Family Contribution
– Other Financial Resources (e.g., veteran's benefits, private scholarships)
= Eligibility for Need-Based Financial Aid

COST OF ATTENDANCE (see page 3) is the estimated total cost of attending the U-M School of Dentistry for one school year. The total cost figure includes estimates for tuition, fees, instruments, books, and living expenses for **TEN** months.

EXPECTED FAMILY CONTRIBUTION (EFC) is determined when a student completes the FAFSA (Free Application for Federal Student Aid), which is the federal application for financial aid (see page 7 for more information on how to apply for aid). The EFC has two parts: the parent contribution and the student contribution.

- **The expected parent assistance/contribution** is an estimate, based on the financial strength of the student's parents, of how much the student's parents can afford to pay toward educational costs for the year. By law, the expected parent contribution is used to calculate Health Professions Loan eligibility. It is also used to calculate aid offered through University aid programs.
- **The student contribution** is an estimate, based on the student's financial strength, of what he/she is expected to contribute toward meeting educational costs for the year. This contribution is based on a number of things, including prior year income and a percentage of the student's reported assets and savings/checking accounts.

ELIGIBILITY FOR AID equals the total cost of attendance minus the family contribution and other financial resources (e.g., private scholarships or veteran's benefits). If your family contribution and other resources are less than the cost of attendance, you may be eligible to receive need-based financial aid. Students who are awarded aid receive an **email** message notifying them that a financial aid award notice is available for viewing/printing on the secure student information website called Wolverine Access (<https://wolverineaccess.umich.edu>). The award notice lists the types and amounts of aid (called a "financial aid package") that the student has been offered. Please see page 5 for information on how various aid programs are awarded to students.

■ CONTINUING ELIGIBILITY FOR AID

Generally, you will receive similar financial aid packages throughout your degree program, IF the following circumstances remain true:

- a. Your family's financial circumstances, number of family members, and family members enrolled in college remain the same;
- b. The federal aid programs and regulations remain the same;
- c. Federal, state, and institutional funding for aid programs is not reduced;
- d. You submit the appropriate application materials by the required deadlines;
- e. You continue to meet enrollment level and satisfactory academic progress requirements (see page 10); and
- f. You provide accurate information (income, assets, etc.) on all application materials.

types of financial aid

By completing the Free Application for Federal Student Aid (FAFSA), students automatically apply for the federal financial aid programs listed here.

FEDERAL DIRECT (STAFFORD) LOAN

The Federal Direct Subsidized Loan and Federal Direct Unsubsidized Loan programs are administered directly through the University. Details of the Federal Direct Loan program are provided in the chart on page 6.

All dental students applying for the Perkins Loan and Health Professions Loan, regardless of age, marital status, or declared independence from parents, must submit parental financial information on the FAFSA (Free Application for Federal Student Aid). Federal regulations do not allow waiving this requirement because of parental refusal or inability to provide the information.

FEDERAL PERKINS LOAN

Federal Perkins Loans are provided through the University from funds allocated by the federal government to students who demonstrate need, as defined by federal regulations. The maximum annual award depends on funding levels to the institution. **The cumulative maximum for an entire post-secondary education is \$30,000.**

This program requires that both the expected parental contribution/assistance and the expected student contribution (both amounts established by federal regulations) be included in the calculation for eligibility.

The Federal Perkins Loan has a **5% interest rate**. Repayment is not required, nor is interest charged, while the borrower is enrolled at least half-time. When the borrower graduates, withdraws, or drops below half-time enrollment, a nine-month grace period begins, during which payments of principal or interest are not required. Repayment begins after the grace period expires and may be extended for a maximum of **ten years** (120 monthly payments), depending on the total amount borrowed. Minimum monthly payments are **\$40** (\$480 per year), and borrowers may pay off the loan in less than ten years. The borrower may, at his or her option and without penalty, prepay all or part of the principal borrowed. Prepayment reduces the total interest accrued on the loan.

The Perkins Loan has special deferment and cancellation provisions for volunteer service (Peace Corps, Armed Forces, etc.); see www.finaid.umich.edu/apply_and_receive_aid/applying_for_aid/graduate_students/dental.asp or contact the Office of Financial Aid.

Perkins Loan borrowers must complete online exit counseling, administered by the Student Loan Records and Collections Office, during their last term of enrollment at the University. At that time, students are notified of how to complete the exit counseling requirement on the web.

HEALTH PROFESSIONS LOAN (HPL)

Health Professions Loans are provided through the University from funds originally allocated by the federal government. They are awarded to students who demonstrate need as defined by federal regulations. There is no cumulative maximum loan amount. The maximum annual award depends on funding levels.

Awards in this program require that both the expected parental contribution/assistance and the expected student contribution (both amounts established by federal regulations) be included in the calculation for eligibility for the program.

The HPL has a **5% interest rate**. Repayment is not required, nor is interest charged, while the borrower remains a full-time health professions student. Payments are required if the student drops below full-time enrollment, changes to a non-health professions program, or transfers from one health professions program to another. When the borrower graduates, withdraws, or drops below full-time enrollment in a health professions program, a twelve-month grace period begins during which payments of principal or interest are not required. Repayment begins after twelve months and may be extended to a maximum of **ten years** (120 monthly payments), depending on the total amount borrowed. Minimum monthly payments are **\$40** (\$480 per year), and borrowers may pay off the loan in less than ten years. The borrower may, at his or her option and without penalty, repay all or part of the principal borrowed. Prepayment reduces the total interest accrued on the loan.

The HPL has special deferment provisions for volunteer service, etc.; see www.finaid.umich.edu/apply_and_receive_aid/applying_for_aid/graduate_students/dental.asp or contact the Office of Financial Aid.

HPL borrowers must complete HPL entrance counseling each academic year before loans may be disbursed and exit counseling during the last term of enrollment at the University. Both counseling sessions are online. Students receive notification about how to complete these counseling sessions at the appropriate times.

LOAN REPAYMENT

As you can see from the chart below, it is important to carefully consider your need for loans and to realize how loan debt will affect your cost of living budget after you leave the University. For more information, including loan repayment calculators, see www.finaid.umich.edu/types_of_financial_aid/loans/repay.asp.

LOAN REPAYMENT 10 years (120 months)

Example: If you borrow \$10,000 at 5% interest, you will need to pay \$106 a month for 10 years to pay off your loan.

Loan Amount	Monthly Payment:		
	5% interest	8% interest	9% interest
\$ 5,000	\$ 53	\$ 61	\$ 63
\$10,000	\$106	\$121	\$127
\$15,000	\$159	\$182	\$190
\$20,000	\$212	\$243	\$253
\$30,000	\$318	\$364	\$380

WORK-STUDY

Federal College Work-Study and Michigan Work-Study awards are offered to an extremely small number of DDS students each year. Because it is very difficult for DDS students to work while completing their studies, prior approval must be given. Awards are earned by working for eligible employers on- and off-campus. Awards are need-based and students must be enrolled full-time in a degree program. Restrictions apply and very limited funding is available.

federal direct student loan programs

(STAFFORD)

PROGRAM NAME	Federal Direct Loan SUBSIDIZED	Federal Direct Loan UNSUBSIDIZED	Federal Direct Loan GRAD PLUS
DESCRIPTION	A need-based federal loan program administered by the University	A non-need-based federal loan program administered by the University	A non-need-based federal loan program administered by the University
BORROWER	Student		
ELIGIBILITY CRITERIA	Must be: <ul style="list-style-type: none"> Enrolled at least half-time in a degree program U.S. citizen or eligible noncitizen Not in default on prior educational loans Making satisfactory progress in a degree program 		
	Demonstrated financial need	Non-need-based	Borrower must satisfy basic credit check requirements
ELIGIBILITY CALCULATION	Cost of Attendance less student contribution and other aid	Cost of Attendance less other aid	Cost of Attendance less other aid
ANNUAL LOAN LIMITS	Graduate Students: \$8,500	<ul style="list-style-type: none"> Graduate Students: \$12,000 Dental students may also be eligible to borrow up to an additional \$20,000 in Unsubsidized Loans. 	Cost of Attendance less other aid
FEES	0.5% origination fee		2.5%
INTEREST RATE	Fixed rate of 6.8%		Fixed rate of 7.9% (0.25% reduction available with electronic auto-debit payments)
INTEREST SUBSIDY	Interest is paid by the federal government during in-school periods and eligible deferment periods.	<ul style="list-style-type: none"> No federal interest subsidy Interest begins accruing immediately; may be paid periodically or capitalized. 	<ul style="list-style-type: none"> No interest subsidy Interest begins accruing immediately; may be paid periodically or capitalized.
REPAYMENT TERMS	<ul style="list-style-type: none"> Repayment begins 6 months after graduation or after enrollment drops to below half-time status. Multiple repayment options are available, including graduated and income-contingent plans. Repayment period may extend over 25 years; no penalty if prepaid. Limited deferment provisions; see www.finaid.umich.edu/apply_and_receive_aid/applying_for_aid/graduate_students/dental.asp or contact the Office of Financial Aid. 		<ul style="list-style-type: none"> Repayment may be deferred (postponed) while the student is enrolled at least half-time (must request an in-school deferment). Multiple repayment options are available. Repayment period may extend over 25 years; no penalty if prepaid.
HOW TO APPLY	<ul style="list-style-type: none"> All financial aid applicants will be considered for assistance through this program. Loan eligibility will be included on your financial aid award notice, which specifies the types and amounts of aid for which you are eligible at U-M. 		Complete application instructions and forms are available online at www.finaid.umich.edu/types_of_financial_aid/loans/federal_loans/gradplus.asp .
LOAN CONSOLIDATION	Eligible for loan consolidation -- see www.finaid.umich.edu/types_of_financial_aid/loans/consolidate.asp		

more information

- Visit the Department of Education's "Funding Your Education" website to learn more about the Federal Direct Loan program (Subsidized and Unsubsidized): <http://studentaid.ed.gov/PORTALSWebApp/students/english/funding.jsp>.
- For current interest rates, budget calculators, and other information see: www.dl.ed.gov

applying for aid

■ ENTERING STUDENTS

Financial aid application packets will be mailed to admitted students by February 13, 2009. Students admitted after February 13 will receive the financial aid application packet shortly after notification of admission to the School of Dentistry. Notification of financial aid eligibility will begin in mid-May 2009.

■ CURRENTLY ENROLLED STUDENTS

To receive priority consideration for all aid programs, currently enrolled students must submit their applications to the Office of Financial Aid (OFA) no later than April 24, 2009. All applications received by this date are given equal consideration for available funds. If OFA receives required aid application materials by April 24, notification can be expected by May 15. After April 24, applications will continue to be accepted, on a rolling basis, until all financial aid funds are exhausted.

■ AWARDING GUIDELINES

It is the goal of the Office of Financial Aid to meet the reasonable, school-related expenses of students. However, the distribution of aid depends on many factors that are controlled by the state and federal government. If funds are restricted, preference will be given to students based on financial need, adherence to policies regarding application deadlines, and available funds.

■ COPIES

For easy reference, keep copies of all application materials (tax returns, applications, and other requested materials) that you send to OFA. All students applying for financial aid should keep a file of application materials, award notices, and bulletins/newsletters from OFA. Financial aid materials should be regarded as important personal documents and treated accordingly.

■ APPLICATION MATERIALS

Aid application information and instructions will be sent to students each academic year. In order to apply for any type of financial assistance, including Federal Direct Loans (Subsidized and Unsubsidized), students must submit all of the following items (be sure to submit all forms by their deadlines):

1. **Free Application for Federal Student Aid (FAFSA).** Complete and submit the FAFSA on the Web at www.fafsa.ed.gov. Be sure to include **Federal School Code 002325** so that the FAFSA report will be sent to the **University of Michigan-Ann Arbor**.

In order to be considered for a Federal Perkins Loan or a Health Professions Loan, students must submit the FAFSA with the parental information section completed, regardless of the student's age, marital status, or self-supporting (independent) status.

2. **School of Dentistry Applicant Data Form (ADF).** A University of Michigan application, called an Applicant Data Form (ADF), must be submitted to OFA.
3. **Federal Tax Returns.** Include all attached schedules and W-2 forms. The student must submit a **signed** copy of his/her (and if married, his/her spouse's) 2008 federal income tax return. Signed copies of the applicant's parents' 2008 federal income tax returns are also required if the student wishes to be considered for Federal Perkins and Health Professions Loan funds. If the student or his/her parents are not required to file income tax returns for 2008 (based on income thresholds established by the Internal Revenue Service), he/she must submit a 2008 Non-Filing Statement (available from OFA).



notification and disbursement

■ NOTIFICATION

After applying for aid, students will receive an email message notifying them when a financial aid award notice is available for viewing/printing on Wolverine Access (<https://wolverineaccess.umich.edu>), the secure student information website. To log in to Wolverine Access you will need a U-M unickname and password, which will be sent to you by the Office of Admissions upon receipt of your enrollment deposit. The award notice specifies the type and amount of aid being offered; it is an important financial record that you should read carefully. If you have any questions regarding the award notice, ask Mary Gaynor, Assistant Director of Financial Aid for the DDS Program, as soon as possible.

■ DISBURSEMENT

Financial aid funds are paid to you no sooner than the beginning of each term for which you are awarded financial aid. Thereafter, students will receive their aid within two weeks after they have:

1. responded to all requests for additional information from the Office of Financial Aid,
2. completed/signed all loan promissory notes (if applicable),
3. enrolled (not wait-listed) as a full-time student in the DDS program, and
4. begun attending classes for the term.

Awards will generally be disbursed as follows, but you should read *Dental Required Reading* (available online at http://www.finaid.umich.edu/financial_aid_library/guides.asp) for information specific to each award period.

Federal Loans (Perkins, Health Professions, and Federal Direct—Subsidized, Unsubsidized, and Grad PLUS): Loan funds are applied against tuition, fees, instruments, and University housing charges on your student account; any remaining amount will be provided to you by check or by direct deposit to your bank account (assuming you completed a Direct Deposit Authorization on Wolverine Access). To authorize the University to credit loan funds to your student account, you must sign a Master Promissory Note (MPN) for each type of loan you are accepting (**you will be sent an email message notifying you how to complete/sign each type of MPN**). NOTE: An MPN is a master note that covers all years you borrow through a respective loan program while at U-M; you will **not** need to complete/sign a new MPN each year.

- **Federal Perkins Loans:** You must complete the Perkins MPN online through Wolverine Access. If you previously completed a Perkins MPN **at U-M**, do NOT complete another one.
- **Health Professions Loans:** You must complete the Health Professions MPN online through Wolverine Access. If you previously completed a Health Professions Loan MPN at U-M, you do NOT need to complete another one; however, you will need to complete a rights and responsibilities statement (online) each year that you borrow through the program.

- **Federal Direct Stafford Loans (Subsidized and Unsubsidized):** You must complete the Direct Loan MPN online through the Department of Education (<https://dlenote.ed.gov/empn/index.jsp>). If you previously completed a Direct Loan MPN (for example, as an undergraduate, **whether at U-M or elsewhere**), do NOT complete another one.
- Checks will be mailed to students at their current address as listed on Wolverine Access. Information on how to record your correct address will be provided at the beginning of the Fall term.



reevaluation based on change in financial circumstances

Students who experience a change in their (or their family's) financial situation after receiving notification of their financial aid eligibility for the academic year may request a reevaluation of that eligibility. Students should document their need for this adjustment of eligibility.

Contact Mary Gaynor, Assistant Director of Financial Aid for the DDS Program, for information on and procedures for requesting a reevaluation. A student may request a review by the director of student affairs if the reevaluation does not adequately resolve his or her situation.

comparing financial aid at different schools

If you are applying for financial aid at more than one school, you will receive financial aid offers from each school. Take a close look at these offers and compare the following:

1. **Cost of attendance (budget).** The more expensive a school is, the more financial aid you may need to make ends meet. A high cost of attendance is not a problem as long as you have the resources to pay for it. Make sure you know what items are included in the financial aid budget, and compare the figures with your own estimates for room, board, and other costs.
2. **The expected parent contribution.** If a parent contribution has been calculated for you, this amount should be similar at all the schools to which you apply.
3. **The expected student contribution.** Again, this amount should be similar at all the schools to which you apply.
4. **The financial aid package.** The total amount of aid in your package is not necessarily the most important figure. Consider the whole package and be aware of the bottom line.

5. **Loans.** It is equally important to compare the loans offered in the different financial aid packages. The interest rates, repayment terms, and deferment and cancellation provisions can vary greatly among loan programs. These factors are important during in-school status and repayment periods.
6. **Unmet financial need.** If the aid offer does not contain enough aid to cover all your financial needs, you will need to find ways to reduce your expenses or look for additional resources such as private loans. Because private loans are not subsidized by the federal government, their interest rates are sometimes higher and they might not offer as much flexibility in their repayment options.

In general, consider the whole package, especially in light of the cost of attendance. Subtract the financial aid offered from the cost of attendance to see how much you and your parents will have to pay. Remember, the combination of both costs and financial resources determines how much you will have to pay. If you need help evaluating aid offers, contact Mary Gaynor, Assistant Director of Financial Aid for the DDS Program.

terms and conditions of financial aid

■ SUBJECT TO CHANGE

The rules and regulations pertaining to federal and state-sponsored aid change frequently; the information in this guide is current as of September 2008. Subsequent legislative changes by the federal government and/or Michigan State Legislature could alter the conditions of the various financial aid programs described. Any such changes are communicated promptly to students receiving aid. Some basic principles guiding financial aid programs for dental students are listed here:

1. The primary beneficiary of an education in the health professions is the individual. Therefore, the individual is the person who must be responsible for financing his/her education. This is the basic premise of federally funded financial aid programs.
2. The primary standard used to allocate financial aid is NEED. The determination of need is based upon the application of federal financial aid guidelines to information supplied by the student and the student's family.
3. Every effort will be made to address individual circumstances that may vary from federal guidelines or fall outside of guideline definitions. This includes assisting students who have no demonstrable need with identifying private sector programs to help cover costs.

4. To be considered for all available programs, students must complete the *Free Application for Federal Student Aid (FAFSA)* and a University application for financial aid called the *School of Dentistry Applicant Data Form*. Students must also submit a signed copy of their 2008 federal income tax return (1040). See page 7 for more information.

Reducing Enrollment Levels

The Office of Financial Aid monitors enrollment levels (number of credit hours taken) each term. If you drop courses and fall below full-time enrollment, you may be required to repay all or a part of the aid you received. If you are considering dropping a class, discuss your situation with Mary Gaynor, Assistant Director of Financial Aid for the DDS Program, before making a decision.

Withdrawal from the University

If you withdraw from the University, you must inform Mary Gaynor immediately. If you received a federal student loan, arrange for an exit interview by contacting Mary Gaynor. Depending upon when you withdraw, you may be required to repay all or part of the aid you received. To withdraw, you must contact the School of Dentistry's Registrar.

– CONTINUED ON PAGE 10 –

terms and conditions of financial aid, CONTINUED

REFUND POLICY AND RETURN OF TITLE IV AID

Occasionally, students find it necessary to withdraw from all classes during a semester. Depending upon when this action is taken, students may be refunded all or part of their tuition and fee charges. If the student is a financial aid recipient, the Office of Financial Aid (OFA), as well as the student, may be required to return to the federal government all or a portion of the aid that was disbursed to the student and/or the student's account.

Tuition Refund Policy

The University has a tuition refund policy that stipulates what proportion of a student's tuition and fees will be refunded if the student who withdraws from all classes during a term. The Registrar's Office determines specific refund dates each term and publishes them on the web (www.umich.edu/~regoff/calendar – select a term, then click on “Student Registration Deadlines”). The chart below shows the amount of tuition and fees returned to a student, based on when the student withdraws:

TIME OF WITHDRAWAL (Specific Dates Established by the Registrar's Office)	Percentage of Charges Refunded
Prior to the 1st day of the term	100% tuition; 100% fees
Within the first 3 weeks of the term	100% tuition; 0% fees
After the first 3 weeks of the term but before the 6th week of the term	50% tuition; 0% fees
After the 6th week of the term	0% tuition; 0% fees

Return of Title IV (Federal) Financial Aid

The federal government mandates that students who withdraw from all classes may only keep the financial aid they have “earned” up to the time of withdrawal. Title IV funds that were disbursed in excess of the earned amount must be returned by the University and/or the student to the federal government. This situation could result in the student owing aid funds to the University, the government, or both.

To determine the amount of aid the student has earned up to the time of withdrawal, OFA divides the number of weeks the student attended classes by the total number of weeks in the semester (less any scheduled breaks of 5 days or more). The resulting percentage is then multiplied by the **total federal funds** that were disbursed (either to the student's University account or to the student directly by check or direct deposit) for the semester. This calculation determines the amount the student may keep (for example, if the student attended 25% of the term, the student would be able to keep 25% of the aid disbursed). The unearned amount (total aid disbursed less the earned amount) must be returned to the federal government by the University or the student. OFA will notify and provide instructions to students who are required to return funds to the government.

Allocating Returned Title IV (Federal) Aid

Funds that are returned to the federal government are used to reduce the outstanding balances in individual federal programs. Financial aid returned (by the University and/or the student or parent) must be allocated in the following order:

1. Federal Unsubsidized Direct Loan
2. Federal Subsidized Direct Loan
3. Federal Perkins Loan
4. Federal Direct PLUS (Parent) Loan
5. Federal Pell Grant
6. Federal Supplemental Educational Opportunity Grant (FSEOG)
7. Other Federal Loan or Grant Assistance

Students whose circumstances require that they withdraw from all classes are strongly encouraged to contact OFA and their academic advisor before doing so. At that time, the consequences of withdrawing from all classes can be explained and clearly illustrated. OFA's financial aid counselors are happy to provide refund examples and further explain this policy.

SATISFACTORY ACADEMIC PROGRESS

To remain eligible for financial aid, students must make satisfactory progress toward completion of graduation requirements.

Satisfactory Academic Progress (SAP) is the term used to describe a student's successful completion of coursework toward a degree or certificate. Students who fail to maintain SAP will lose their eligibility for all federal, state, and University financial aid administered by OFA. To maintain SAP, students must:

1. maintain a minimum cumulative grade point average (GPA) as determined by the School of Dentistry, and
2. complete a degree or certificate program in no more than 15 terms of enrollment.

Note: Students CANNOT receive Perkins Loan or Health Professions Loan funds beyond 10 full-time semesters.

Your entire academic record will be reviewed to assess academic progress, including those terms when you may not have received financial aid. Due to federal regulations, financial aid funds are not available to students who:

- a. are completing remedial classes;
- b. need to make up any clinical or didactic requirements in order to complete the DDS degree; or
- c. are seniors who have not yet passed the Dental Board exams or have other situations that require study beyond their expected graduation date.

SAP Appeals

Students may appeal their financial aid cancellation with proper documentation of circumstances (e.g., doctor's notice, letter from academic advisor). Contact Mary Gaynor, Assistant Director of Financial Aid for the DDS Program, to request a Satisfactory Academic Progress Appeal Form.

Regaining Eligibility

For information on how to regain financial aid eligibility, contact Mary Gaynor, Assistant Director of Financial Aid for the DDS Program.



Dr. Peter Polverini
DEAN

Dr. Marilyn Woolfolk
ASSISTANT DEAN FOR
STUDENT SERVICES

Ms. Mary Gaynor
ASSISTANT DIRECTOR OF
FINANCIAL AID, DDS PROGRAM

■ **THE REGENTS OF THE UNIVERSITY**

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Contact the Office of Budget Planning at (734) 998-7654 for information on accreditation of the University of Michigan's academic programs. The University of Michigan-Ann Arbor is accredited by the North Central Association of Colleges and Schools, Higher Learning Commission. The School of Dentistry is fully accredited by the Commission on Dental Accreditation of the American Dental Association. Contact the School of Dentistry Office of Academic Affairs at (734) 763-5651 to view related documents.

Contact the Office of Financial Aid to obtain consumer information regarding financial assistance and the institution, see www.finaid.umich.edu/financial_aid_library/consumer.asp.



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