



CONTINUING U-M STUDENTS Financial Aid Application Instructions • Fall/Winter 2012-2013

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These instructions are for **students continuing their enrollment** at the University of Michigan and who are applying for financial aid for the 2012-2013 Fall/Winter terms. Instructions are also available online at www.finaid.umich.edu/CurrentStudent
(Note: *Entering freshmen for the Fall 2012 term have different instructions on how to apply for aid: Visit www.finaid.umich.edu/NewStudent*)

1 Complete a Free Application for Federal Student Aid (FAFSA):

All **continuing students** must submit a FAFSA each year to apply for financial aid.

■ HOW:

Complete the FAFSA online at www.fafsa.gov using your Dept. of Education Personal Identification Number (PIN). You may use estimated data on the FAFSA, but be sure to make corrections to your FAFSA as soon as actual data is available and prior to April 30. List **Federal School Code 002325** so that your record will be sent to U-M. (Request a PIN or a duplicate at www.pin.ed.gov. For a paper copy of the FAFSA, call 1-800-4FEDAID or print a PDF at www.fafsa.gov.)



- **If this is the first time you have applied for financial aid at U-M and you are a dependent undergraduate**, you must also complete a CSS/Financial Aid PROFILE application at <https://profileonline.collegeboard.org>, using U-M's CSS Code 1839. The PROFILE costs \$25.
- **All dependent students and students applying for a Health Professions Loan (Pharmacy/Dental) must supply parental data and a parent signature on the FAFSA.** (See page 2 for the definition of an independent student.) If you are completing the FAFSA online, we advise that one parent sign the FAFSA using his/her own PIN (parents may apply for a PIN at www.pin.ed.gov). If you don't provide correct parental data or all required signatures, your FAFSA will be rejected, which could jeopardize your eligibility for aid.

■ WHEN:

APRIL 30, 2012: The Office of Financial Aid (OFA) must receive your processed FAFSA by **April 30, 2012**, in order to consider you for all federal and institutional financial aid. We recommend applying early! Allow 3-4 weeks for processing, and remember that if your FAFSA is rejected for any reason, your aid eligibility cannot be determined until the problem is resolved. If we can help you identify why your FAFSA has been rejected, contact us. You may submit your FAFSA after April 30, but you might not be considered for all aid programs.

JUNE 1, 2012: If you are asked to submit additional application documents (such as copies of tax returns) to the Office of Financial Aid, we must **receive** them by **June 1, 2012** (they must be received, not just postmarked by this date). The sooner we receive them, the sooner we will be able to send you an award notice.

- NOTES:**
- Very little, if any, grant funds will be available to you if you do not meet these deadlines.
 - **Traditionally, award notices for continuing students are issued beginning in June.**



AFTER APPLYING FOR AID, CHECK YOUR EMAIL AND WOLVERINE ACCESS OFTEN: OFA will send you an email if you must submit additional application documents for verification purposes. You can also check Wolverine Access (Student tab > Student Center > Financial Aid > Aid Year 2013 > Documents/Review) to check that your FAFSA has been received and to see if you must submit additional documents. OFA must receive any requested items by **June 1, 2012**, to consider you for all aid programs.

2 Complete an Applicant Data Form (ADF):

If you fall into one or more of the categories listed below, you must also submit an ADF to OFA to help us accurately calculate your aid package:

- You will enroll for only **one** term (either Fall 2012 or Winter 2013), including students enrolled in UM-sponsored co-op programs
- You are a parent with child care expenses
- You are a graduate student who has been approved by your department for Detached Study
- You will participate in a **UM-sponsored** study abroad program (*if you will be in a non-UM study abroad program, contact OFA immediately*)

If none of the above apply to you, do not complete the ADF.

■ HOW:

The Applicant Data Form is available online. Find the links at www.finaid.umich.edu/CurrentStudent on the student financial aid website.

■ WHEN:

Complete the ADF no later than **April 30, 2012**. If you submit it after this date and it changes your eligibility, you will receive a revised Award Notice.

Tips on Completing the FAFSA:

- List your full, correct name and be sure you are using information from the correct federal income tax return (1040EZ, 1040A, or 1040). Check that your Social Security number is accurate.
- List the University of Michigan–Ann Arbor school code 002325 in the "Schools to Receive Information" section.
- Advise whether you wish to be considered for Work-Study.
- Remember to list your appropriate housing plans.
- If your FAFSA is **rejected** by the federal processor, you may jeopardize your aid eligibility by missing deadlines; you must resolve the reason for the rejection before we can process your aid.
- Check your FAFSA's processing status at www.fafsa.gov or call 1-800-4-FEDAID.
- If you provide an email address on your FAFSA, your Student Aid Report will be sent to you by email. If you did not provide all required signatures, you will receive an email with a link to your rejected FAFSA information. Be sure to provide an established email address that you will check often throughout the year.

After submitting your FAFSA, be sure to check your email and Wolverine Access often to see if you must submit additional documents!

Item Code	Description	Item Status	Status Date
FTAXP	Parents' 2009 Fed Tax Return	Received	09/01/2011
FTAXS	Student's 2009 Fed Tax Return	Received	09/01/2011
FASSTIS	Asset Questionnaire	Received	06/04/2011
FPNNUR	Nursing Loan Prom/Note	Completed	06/27/2011
FRNRES	Loan Rights & Responsibilities	Completed	06/28/2011
FPLUS	PLUS Loan Application	Waived	07/31/2011
FPLSA	PLUS Supplemental Application	Received	07/31/2011

Note: "Received" status means OFA has received document.

Definition of an Independent Student:

If you meet one or more of the criteria listed below for the 2012–2013 academic year, you may apply for financial aid as an independent student. In this case, you do **not** have to supply parental data and a parent signature on the FAFSA **unless** you are a Pharmacy or Dental student applying for a Health Professions Loan (see "Special Notes," right column).

You are an independent student if:

- You were born before Jan. 1, 1989
- You are working on a master's or doctorate program
- You are married
- You have children who receive will more than half of their support from you between July 1, 2012 and June 30, 2013
- You have legal dependents (other than your children or spouse) who live with you and receive more than half of their support from you
- When you were age 13 or older, both of your parents were deceased or you were in foster care or you were a ward/dependent of the court
- You are a veteran of the U.S. Armed Forces or you are currently on active duty for purposes other than training
- You are an emancipated minor or you are in legal guardianship, as determined by a court in your state of legal residence

- On or after July 1, 2011, your high school or district homeless liaison (or the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development) determined that you were an unaccompanied youth who was homeless
- On or after July 1, 2011, the director of a runaway or homeless youth basic center or transitional living program determined that you were an unaccompanied youth who was homeless or that you were self-supporting and at risk of being homeless

Who Is Eligible for Financial Aid:

For more information on eligibility, visit www.finaid.umich.edu/Eligibility

To be eligible for financial aid programs administered by the Office of Financial Aid, you must:

- Be a U.S. citizen or eligible noncitizen
- Be registered with Selective Service (if required)
- Be working toward a degree at least half-time
- Be making Satisfactory Academic Progress
- Not owe a refund on a federal grant or be in default on any federal educational loan

Special Notes:

- ▶ **Pharmacy and Dental Students:** Title VII of the Public Health Service Act **requires** that to be considered for the Health Professions Loan, you must provide financial information about your parents and a parent signature on the FAFSA, even if you are an independent student.
- ▶ **If you are an undergraduate who has already received a bachelor's degree:** Undergraduate students who have already received a bachelor's degree will only be eligible for loans while pursuing additional bachelor's degree(s). This includes students in dual degree programs who have already met the requirements for one of their degrees and are continuing their education toward the additional degree.
- ▶ **Students enrolled at more than one institution** at the same time may receive financial aid from only one of the institutions.
- ▶ **Students will receive an email** when they have an award notice available on Wolverine Access.

Types of Assistance Available for Continuing Students:

• GRANTS

Gift aid funds do not have to be repaid. Undergraduate students pursuing their first bachelor's degree and graduate Architecture students will be considered for federal, state, and/or institutional grant assistance.

• WORK-STUDY EMPLOYMENT

A way to earn funds by working for select on- and off-campus employers. Undergraduate and graduate students will be considered for Federal Work-Study. For more information, see www.studentemployment.umich.edu.

• LOANS

Funds are provided with the agreement that they will be repaid. Undergraduate and graduate students will be considered for Federal Perkins and Federal Direct loans (Subsidized and Unsubsidized). (Note: Graduate student Direct Loan subsidies end effective July 1, 2012). Nursing students will be considered for a Nursing Student Loan, while Pharmacy and Dental (D.D.S.) students will be considered for Pharmacy and Dental Health Professions Loans, as appropriate.